

# Project Management – Phase I

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A F R I C A N  
A C A D E M Y

**Programme:** Skills programme as a pre-requisite for Diploma in Project Management.

**Part-Time:** 14 Saturdays

## **Description:**

- The Programme has been designed to enable you to reach the following outcomes: Understanding of the 10 knowledge areas of Project Management
- Understanding the different approaches to Project Management between PMBOK
- Utilising Project Management Tools
- Applying problem solving techniques
- Scope Development
- Risk Identification in Projects
- Knowledge of all documents related to a medium size project
- Life cycle of a Project
- Full glossary related to Project Management (PMBOK) and Prince 2
- Gantt Charts and other management reports
- Work Breakdown Structures
- Project costing

## **Admission Requirements:**

- Comprehension and application of the English language, at a senior certificate level.
- Basic computer knowledge

## **Programme Content:**

- Project Management Body of Knowledge (PMBOK)
- Procurement Management | Projects
- Scheduling
- Gantt Charts
- Work Breakdown Structures

- Cost Control Management Tools
- Scope Management
- Quality Management

**Duration:**

**DEPENDANT ON ENTRIES**

Part-time: 14 consecutive Saturdays 10h00-12h00

**Course Fees: R5 250**

R2 250 deposit and the balance in 2 equal instalments. Please note that annual fee increases, not in excess of 10%, may apply.

**Additional Costs (books, kits, cd's)**

City & Guilds certificate – R500.

**Certification**

On successful completion of the full programme, the student will receive a City and Guilds certificate.



City & Guilds is a globally recognized and respected awarding organization and serves as a benchmark for educational quality.

**Why attend**

City and Guilds award certificates to people who have shown they have mastered skills that are based on excellent standards set by industry. City and Guilds international provides a particular service to customers around the world who need high-quality assessments and certification.

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