

# Project Management – Phase III

African Academy  
15 Reservoir Street,  
Boksburg East Industrial, Gauteng  
PO Box 26061, East Rand, 1462



Tel: +27 (0) 11 914-4340  
Fax: +27 (0) 11 914-4342  
info@africanacademy.co.za  
www.africanacademy.co.za

## A F R I C A N A C A D E M Y

**Programme:** Diploma Programme - Six unit standards all contributing towards credits for the Diploma in Project Management

**Part-Time:** One night per week

### **Description:**

#### **USID15230**

- Establish performance standards and monitoring systems
- Prepare for performance review of team members
- Conduct performance reviews

#### **USID120380**

- Expectation of a team's performance reference framework
- Evaluate team performance against the reference framework
- Maintain records resulting from evaluation of team performance
- Facilitate team performance improvements using assessment findings

#### **USID243812**

- Monitor and control performance of the project
- Manage project baselines through integrated change control
- Manage and resolve issues and new risks
- Manage the developments of the products of the project

#### **USID24318**

- Demonstrate a understanding of negotiating concepts
- Develop a strategy to achieve successful negotiations
- Conduct negotiations
- Identify and overcome difficulties and conflict during negotiations
- Finalise and communicate the agreement

#### **USID243815**

- Identify key stakeholders of the project
- Compile a stakeholder relationship management plan
- Implement the stakeholder relationship management plan

- Evaluate the effectiveness of key stakeholder's involvement in the project

#### **USID115817**

- Plan and prepare to give feed back in projects
- Identify opportunities to retain clients and expand business inline with needs and expectations
- Receive and Respond to feedback

#### **USID15219**

- Project Implementation

#### **USID15231**

- Managing Teams and Divisions

#### **USID15237**

- Setting Goals and Objectives

#### **USID14599**

- Applying functional value to Engineering Design

#### **USID115407**

- Change Management

#### **USID115792**

- Accept Process Related Data

#### **USID120380**

- Evaluate and Improve Team Performance

#### **USID243812**

- Monitor and Control the Project Management Plan

#### **USID243825**

- Cost and Schedule Performance using EVM Methods

#### **USID243811**

- Determine the Objectives and Scope of a Project

#### **USID116921**

- Change Management inclusive of HIV Workers

#### **US ID 11907**

- Draft of an Employment Contract

#### **US ID 12140**

- Recruiting and Select Candidates for Defined Positions

#### **US ID 12459**

- Safety, Health and Environmental Protection

#### **US ID 15223**

- Training Needs for Teams and Individuals - Upgrading of Skills

**US ID 15229**

- Code of Conducts in Teams

**US ID 15233**

- Diverse Working Environment

**US ID 15235**

- Conduct Staff Selection Interviews

**US ID 252027**

- Establish and Maintain Relationships

**US ID 11426**

- Interpret Conflict Management in Workplace

**US ID 114601**

- Co-ordinate Value Engineering in the Project Life Cycle Phase

**All Unit Standards on NQF 5 Level****Admission Requirements:**

Anybody that successfully completed Phase I and Phase II of Project Management.

**Duration:****DEPENDANT ON ENTRIES**

Night classes: 40 consecutive Wednesdays/Thursdays 18h00-20h00

**Course Fees**

Part1 - R8 400

Part2 - R8 400

Part3 - R8 400

R2 400 deposit per part and the balance paid in 4 equal instalments per part . Please note that annual fee increases, not in excess of 10%, may apply.

**Additional Costs (books, kits, cd's)**

City & Guilds certificate – R500.

**Certification**

On successful completion of the full programme, the student will receive a City and Guilds certificate.



City & Guilds is a globally recognized and respected awarding organization and serves as a benchmark for educational quality.

**Why attend**

City and Guilds award certificates to people who have shown they have mastered skills that are based on excellent standards set by industry. City and Guilds international provides a particular service to customers around the world who need high-quality assessments and certification.

**Disclaimer**

The content of this brochure, accurate at the time of going to print, is subject to change without notification due to legislation, market requirements or any other reason. African Academy reserves the right to any change without notice.