

Project Management – Phase III

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A F R I C A N A C A D E M Y

Name: Project Management

Programme: Occupational Certificate: Project Management (In process to be accredited by QCTO)
Course is currently endorsed by C & G

Part-Time: One night per week

Description:

USID15230

- Establish performance standards and monitoring systems
- Prepare for performance review of team members
- Conduct performance reviews

USID120380

- Expectation of a team's performance reference framework
- Evaluate team performance against the reference framework
- Maintain records resulting from evaluation of team performance
- Facilitate team performance improvements using assessment findings

USID243812

- Monitor and control performance of the project
- Manage project baselines through integrated change control
- Manage and resolve issues and new risks
- Manage the developments of the products of the project

USID24318

- Demonstrate a understanding of negotiating concepts
- Develop a strategy to achieve successful negotiations
- Conduct negotiations
- Identify and overcome difficulties and conflict during negotiations
- Finalise and communicate the agreement

USID243815

- Identify key stakeholders of the project
- Compile a stakeholder relationship management plan
- Implement the stakeholder relationship management plan

- Evaluate the effectiveness of key stakeholder's involvement in the project

USID115817

- Plan and prepare to give feed back in projects
- Identify opportunities to retain clients and expand business inline with needs and expectations
- Receive and Respond to feedback

USID15219

- Project Implementation

USID15231

- Managing Teams and Divisions

USID15237

- Setting Goals and Objectives

USID14599

- Applying functional value to Engineering Design

USID115407

- Change Management

USID115792

- Accept Process Related Data

USID120380

- Evaluate and Improve Team Performance

USID243812

- Monitor and Control the Project Management Plan

USID243825

- Cost and Schedule Performance using EVM Methods

USID243811

- Determine the Objectives and Scope of a Project

USID116921

- Change Management inclusive of HIV Workers

US ID 11907

- Draft of an Employment Contract

US ID 12140

- Recruiting and Select Candidates for Defined Positions

US ID 12459

- Safety, Health and Environmental Protection

US ID 15223

- Training Needs for Teams and Individuals - Upgrading of Skills

US ID 15229

- Code of Conducts in Teams

US ID 15233

- Diverse Working Environment

US ID 15235

- Conduct Staff Selection Interviews

US ID 252027

- Establish and Maintain Relationships

US ID 11426

- Interpret Conflict Management in Workplace

US ID 114601

- Co-ordinate Value Engineering in the Project Life Cycle Phase

All Unit Standards on NQF 5 Level**Admission Requirements:**

Anybody that successfully completed Phase I and Phase II of Project Management.

Duration:**DEPENDANT ON ENTRIES**

Night classes: 40 consecutive Wednesdays/Thursdays 18h00-20h00

Course Fees

Part1 - R8 400

Part2 - R8 400

Part3 - R8 400

R2 400 deposit per part and the balance paid in 4 equal instalments per part . Please note that annual fee increases, not in excess of 10%, may apply.

Additional Costs (books, kits, cd's)

City & Guilds certificate – R500.

Certification

On successful completion of the full programme, the student will receive a City and Guilds certificate.

The African Academy is:



City & Guilds is a globally recognized and respected awarding organization and serves as a benchmark for educational quality.

Why attend

City and Guilds award certificates to people who have shown they have mastered skills that are based on excellent standards set by industry. City and Guilds international provides a particular service to customers around the world who need high-quality assessments and certification.

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